

Beirut Baptist School **ADMISSION OF NEW STUDENTS 2023-2024**



BBS admits new students based on availability and the applicant's qualifications. These are the procedures to be followed:

APPLICATION

1. Application submission begins on **April 3, 2023**.
2. Applicants will need to provide the following:
 - a. An application form, completed with the required information. This can be obtained from the school's Admissions Office or retrieved from the BBS website: www.bbs.edu.lb.
 - b. An official certificate of promotion issued by the previous school and certified by the Ministry of Education's Educational Region.
 - c. Official grade transcripts of the previous 2 years (2020-2021, 2021-2022) as well as the current year (2022-2023).
 - d. A recent official civil extract for Lebanese citizens, or a copy of a foreign passport for non-Lebanese.
 - e. A recent official family civil extract for Lebanese citizens.
 - f. Two letters of recommendation from teachers in their previous school that assess the applicant's behavior as well as academic performance.
 - g. A nonrefundable application fee of 20\$
3. Applicants must submit the application along with the required documents to the Admissions Office. **Incomplete application will not be accepted.**
4. The application will be forwarded to the responsible Head of Division who will review and assess it based on academic and behavioral records.

ENTRANCE EXAM ELIGIBILITY

5. The Admissions Office will then inform the applicant if he/she is eligible for admission. An interview will be scheduled accordingly with the Head of Division and/or the Principal.
6. The Admissions Office will inform the eligible applicant of the date of the entrance exam as well as the subject matters to be tested on.
7. Dates of entrance exams (subject to change):

- Thursday, May 11, 2023
- Thursday, May 18, 2023

ADMISSION APPROVAL

8. Results of the entrance exam will be given to the responsible Head of Division. If needed, he/she will consult with the other Heads of Divisions regarding potential probation status. Probationary subject matters include, but are not limited to, Arabic, English and Math. Probation may also be decided in case of differences between the scope and sequence of the former school and BBS's. Interviews with the parents/guardian and students may be deemed necessary at this point.
9. The Head of Division will meet with the Principal for a final decision.

REGISTRATION

10. The Admissions Office will inform the applicant of the school's final decision, then will schedule a time for him/her to meet with the Principal and the responsible Head of Division before beginning the formal registration process.
11. The Principal and/or the Head of Division will explain to the parents/guardian and students the policies, regulations, and conditions of acceptance of BBS.
12. Once accepted:
 - a- the applicant must register within two weeks of notification.
 - b- the applicant will be charged a one-time nonrefundable development fee and the registration fee.

Application	20\$
Development Fees	200\$
Regular	2000\$
High School	3500\$
Special Education	3000\$ - 4500\$ (Based on the case and category)

Scan the QR code for the detailed information



13. Accepted applicants who do not register by the deadline will forfeit their right of admission.
14. The first installment of the tuition **fee must be paid by July 3 2023**, otherwise the student will be transferred to the waiting list.
15. Priority will be given to the siblings of current students as well as children of BBS alumni.